

## Documents Necessary for Examination

### \*Documents without "MyNumber"

◇Documents for verifying the applicant and his/her family members living together (Article 20, item 1 of the Detailed Regulations)		
Resident certificate (with permanent domicile, the head of household and relationship with the head of household; for all members in the household)	a certificate issued within three (3) months before the application for aid	In the case of a household with only one member, "relationship with the head of household" may be omitted if the certificate shows all members of the household.
○ Foreign nationals		
Residence certificate (status of residence, period of stay, expiry of period of stay)	a certificate issued within three (3) months before the application for aid	One of these
Residence card		
◇Documents for verifying the financial eligibility		
○ For applicant who is not a public assistance recipient (Article 20, item 2 of the Detailed Regulations)		
Declaration of financial eligibility		
◇Documents for verifying the financial eligibility (Article 20, item 3 of the Detailed Regulations)*1		
Documents evidencing income		
○ For applicant who is a public assistance recipient *2		
Certificate of public assistance	a document issued with three (3) months before the application for aid	One of these
Decision on public assistance (commencement of grant or change)	a document issued with three (3) months before the application for aid	
Public assistance beneficiary certificate	Containing accurate information on the present situation	
○ Salaried worker		
Salary statement, bonus statement		Whichever is easy to obtain. If only one of these documents is not sufficient to ascertain the necessary information, the applicant may be required to submit two or more of these
Salary statement	For the latest two months	
Bonus statement	Latest document	
Withholding certificate	Latest document	
Tax (income) certificate	Latest document	
Tax exemption (income) certificate	Latest document	
○ Self-employed person		
A copy of a final tax return	For the past one year, with a stamp showing acceptance by the tax authority (or acceptance notice in the case of e-Tax application)	One of these
Tax certificate		
○ Pensioner *a document without basic pension number		
Documents certifying entitlement to public pension		One of these
Notice of remittance of pension	Latest document	
Notice of payment of pension	Latest document	
Pension certificate	Latest document	
○ Unemployed person		
Tax exemption (income) certificate	Latest document	
Documents relating to unemployment benefits		Submit one of these if the applicant is receiving employment
Employment insurance beneficiary certificate	Per-diem amount × 28	
Unemployment card		
Employment termination notice		
Documents evidencing assets		
Fixed asset assessment certificate	A certificate of all information registered in real property registry should be submitted as necessary.	One of these
Fixed asset tax payment notice	A certificate of all information registered in real property registry should be submitted as necessary.	
◇Documents for verifying the facts of the case (to the extent necessary for determining the prospects for winning the case; however, documents with "*" mark are mandatory)		
Heavy indebtedness case	*List of debts	
Traffic accident case	Certificate of traffic accident, medical certificate	
Medical malpractice case	Medical certificate	
Defendant cases, etc.	Copy of a complaint	
Divorce case	*Certified copy of family register (in the case where the aid recipient is a defendant, this may be replaced with a copy of the complaint).	
Real estate case, preservation case, etc.	Fixed asset tax assessment certificate, certificate of all information registered in the real property registry (electronic real property information is also acceptable)	
Division of estate	A certified copy of family register	

\*1 [Evidence of financial eligibility] If it is difficult for the applicant to submit it, it may be replaced with a report by the attorney or prospective attorney or service provider or any other document evidencing the applicant's financial eligibility

\*2 A document containing only the name of the head of the family (who is not the applicant) does not qualify as evidence that the applicant is receiving public assistance. Submit a document containing the name of the applicant himself/herself